

	<h2 style="margin: 0;">ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER</h2>
<b>Title</b>	<b>Cleaning Contractor Uplift</b>
<b>Report of</b>	Cath Shaw, Deputy Chief Exec
<b>Wards</b>	All
<b>Status</b>	Public
<b>Enclosures</b>	None
<b>Officer Contact Details</b>	Sean Patten, Acting Facilities Manager <a href="mailto:Sean.patten@barnet.gov.uk">Sean.patten@barnet.gov.uk</a>

### Summary

This report details the annual uplift within the cleaning contract related to a 0.9% increase for London Living Wage. This is an annual increase of £6,695.52 across the entire contract.

### Decisions

1. **To agree an increase of £6,695.52 on the annual cost of the cleaning contract in line with the 0.9% uplift on London Living Wage.**

#### 1. WHY THIS REPORT IS NEEDED

- 1.1 To agree an increase of £6,695.52 on the annual cost of the cleaning contract in line with the 0.9% uplift on London living wage. The London Living Wage increased on 1<sup>st</sup> April 2021 to £10.85 per hour. The original annual cost of the contract was £757,983.98 although the increase takes the annual value up to £764,679.50.

#### 2. REASONS FOR RECOMMENDATIONS

- 2.1 The contract includes an instruction from London Borough Barnet to ensure employees on the Corporate Cleaning Contract receive the London Living Wage as a minimum. Legal Services have confirmed this increase is in line with the contract terms and conditions.

#### 3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 None.

#### **4. POST DECISION IMPLEMENTATION**

4.1 The uplift detailed within the report will be finalised by Legal Services following approval.

#### **5. IMPLICATIONS OF DECISION**

##### **5.1 Corporate Priorities and Performance**

5.1.1 The decision is in line with the Authorities commitment to ensure fair opportunity.

##### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 Financial impact in terms of the additional value of £6,695.52. The additional costs will come from individual service budgets in accordance with the site list adjacent to the contract. Each of these services will receive an uplift of 0.9% from costs on the previous year.

##### **5.3 Legal and Constitutional References**

5.3.1 The initial procurement exercise for this contract was subject to and conducted to in accordance with the Public Contracts Regulations 2015 (PCR). Regulation 72 (5) of the PCR allows for modification of a contract without the need to re-procure if the value of the modification is below the relevant threshold and 10% of the initial contract value for service. The proposed modification is below the threshold and 10% of the initial contract value, so can be modified compliantly in line with the PCR.

##### **5.4 Insight**

5.4.1 None

##### **5.5 Social Value**

5.5.1 The decision is in line with the Authorities commitment to ensure fair opportunity.

##### **5.6 Risk Management**

5.6.1 None

##### **5.7 Equalities and Diversity**

5.7.1 The decision is in line with the Authorities commitment to ensure fair opportunity.

##### **5.8 Corporate Parenting**

5.7.1 None

##### **5.9 Consultation and Engagement**

- 5.9.1 The uplift has been reviewed and approved at a local level including HBPL and LBB Estates to ensure it is applicable and agreed.

## **6. BACKGROUND PAPERS**

- 6.1 Chief Officer Decision – Award of the Corporate Cleaning Contract LOT 1 – Maintained Estates

## **7. DECISION TAKER'S STATEMENT**

- 7.1 *I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision-making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations. The decision is compliant with the principles of decision making in Article 10 of the constitution.*

**Chief Officer: Cath Shaw**

**Signed: Cath Shaw**

**Dated: 16/07/2021**

